



SHELTER CLUSTER
تنسيق المأوى الإنساني



CCCM CLUSTER
دعم مجتمعات النازحين

YEMEN



**SHELTER/NFI/CCCM CLUSTER
INFORMATION MANAGEMENT
STRATEGY FOR YEMEN
2018-2019**

ABSTRACT

The Strategy enables situational understanding, coordination, strategic and operational decision making, accountability, advocacy, and fundraising for the Shelter/NFI/CCCM Cluster

Cluster Coordination Team

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1. Abbreviations

GSC	Global Shelter Cluster
GCCCMC	Global Camp Coordination Camp Management Cluster
CCCM	Camp Coordination Camp Management
ICCM	Inter-Cluster Coordination Meeting
TFPM	Task Force for Population Movement
CC	Collective Centers
SS	Spontaneous Settlements
HNO	Humanitarian Needs Overview
HRP	Humanitarian Response Plan
DB	Database
5Ws	Who-is-doing What Where to Whom and When
3Ws	Who-is-doing What Where
SRF	Standard Reporting Form
MRP	Monthly Reporting Form
PDM	Post-distribution monitoring
RCT	Regional Coordination Team – Hubs Coordination
CCT	Cluster Coordination Team
SNCC	Sub-National Cluster Coordinator

2. Context

According to 2018 Humanitarian Needs Overview (HNO), around 18.7 million people are in need of humanitarian support of which around 5.4 million people needed emergency shelter, essential household items, and site management support as their basic needs become more acute. Many have been trapped in conflict-affected locations and are at risk for living in damaged shelters and unfinished buildings. Their degree of resilience and positive coping mechanism have reduced due to the protracted nature of the conflict. The ability to provide their basic household needs have decreased due to the economic recession that left hundred thousands of Yemeni people unemployed. Salaries for health facility staff, teachers and other public sector workers go increasingly unpaid, leaving 1.25 million state employees and their 6.9 million dependents or nearly 30 per cent of the population without an income at a time of shortages and rising prices.

As of 1 August 2018, the Task Force for Population Movement (TFPM) which is a Technical Working Group to the Inter-Cluster Coordination Mechanism (ICCM) has identified, 2,331,264 internally displaced persons (IDPs) (388,544 households) who have been displaced due to conflict and natural disasters since March 2015, dispersed across 22 governorates. The current number of displaced persons represent 7% of total Yemeni population based on Yemen's pre-crisis population of 28,923,127 individuals. The majority of IDPs are living with host.

For the same period, the TFPM has identified 1,012,464 returnees (168,744 households), across 22 governorates. The majority of returnees are residing in their original house of habitual residence.

Immediate emergency assistance for newly displaced families remains a significant challenge as the majority of displaced families tend to live in precarious situations for several weeks before basic emergency shelter and NFI assistance can be provided. Majority of IDPs in Yemen are living with host families but displacement already lasted longer than anticipated, resources run out and the capacity of host families is extremely stretched. In other hand, over course of the year, an increasing number of IDPs families who are living in rented accommodation admitted to owing their landlords large sums of money for rent, others left their rented accommodation out of shame or were forced out by the landlords and ended up residing in IDPs hosting sites or host families. The percentage of populations in IDP Hosting sites rose from 19 per cent at the end of 2016 to 23 percent at the end of the September 2017, indicating that people are running out of adequate shelter options. Support to families living in IDP hosting sites is also critical as the IDP hosting sites baseline assessment for 18 governorates indicated that 75 percent of the sites have no site management focal point present at the site whom expected to act as an advocate for populations residing in IDPs hosting sites to ensure provision of response to emerging needs at the site-level. Close to 69 percent of the sites report water shortage and only about 58 percent of the sites have some sort of access to latrines and 59 percent to showers. Just under 8 percent of the sites reported having access to health services. As the displacement becomes more protracted target population groups including IDPs, Host communities and returnees are expected to increase and the needs to become more acute.

This situation has led to high level of dependency on the humanitarian support including on the repeated provision of emergency shelter and essential household items as the conflict continues. However, addressing this challenge among humanitarian agencies has been challenging due to operational complexities, limited humanitarian space they are operating within and lack of funding. The widespread insecurity that hampers area physical access, bureaucratic procedures, unpredictable access to affected areas and restrictive operating environment are some of the variables that contribute to this limitation. This reality has put constraints in the collection of primary, comprehensive and real-time information about the crisis and created an information gap on the plight of the affected population and their real needs. This has further led to dependency on secondary data sources as the basis for programmatic planning, which in most cases are not representative and often based on estimations with a high level of subjectivity.

This lack of accurate, complete and credible information of the affected population does not just paralyze the ability of the

humanitarian community to respond in a timely and effective manner but also affects the ability of the population in need to claim their rights and entitlements. It is for this reason that Information Management Strategy is created.

3. Parameters of IM Strategy

To ensure that this Information Management Strategy will support the Cluster Response, the following are considered;

a) 2018 Humanitarian Response Plan

The HRP presented four major strategic objectives that are focused on promoting the safety, dignity and equitable access of affected people to principled humanitarian assistance.

- i. Provide affected populations in acute need in the emergency and transitional phases of the response with lifesaving and life sustaining support as well as supporting families with no shelter options with emergency sites to preserve life and safeguard their dignity.
- ii. Provide affected populations in the emergency and transitional phases of the response with life sustaining response to safeguard their dignity
- iii. Provide affected populations in need in the Durable/Permanent phase of the response with more sustainable shelter/NFI support to safeguard their dignity

b) Shelter/NFI/CCCM Cluster Strategy 2017-2018:

- i. Provide critical emergency assistance to newly displaced people, extremely vulnerable individuals and returnees through provision of emergency shelter and NFIs
- ii. Assist displaced people and returnees living in critical shelter situations to achieve safe, secure shelter
- iii. Prevent the most vulnerable of the currently displaced people and the host communities from falling further into degraded living conditions
- iv. Ensure access to basic services for the most vulnerable living in collective centers and spontaneous settlements

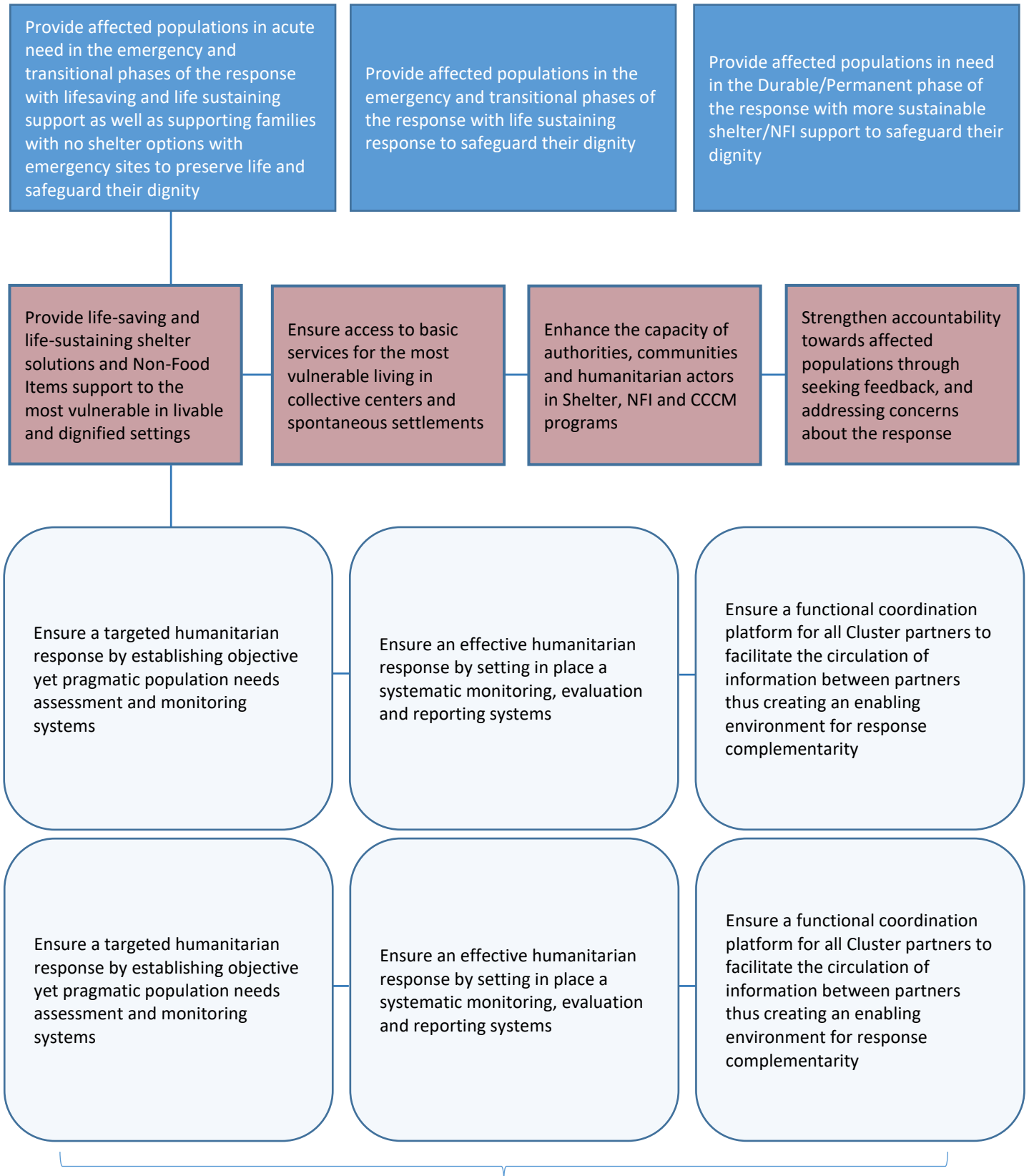
4. IM Strategic Objectives

With consideration of the above-mentioned parameters, this Information Management Strategy aims to:

- i. Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment;
- ii. Ensure an effective humanitarian response by setting in place a systematic monitoring and evaluation systems;
- iii. Ensure a functional reporting platform for all Cluster partners to facilitate the circulation of information between partners thus creating an enabling environment for response complementarity;
- iv. Ensure an effective coordination platform for all Cluster partners to facilitate an enabling environment for integrated response
- v. Enhance accountability and increase awareness of target humanitarian stakeholders on the Cluster's contribution and impact by ensuring partner's access to well-publicized information platform timely circulation of Cluster-related products / data;
- vi. Sustain information management initiatives by building Cluster partners capacities to efficiently collect, process, analyze and disseminate information, using the Cluster reporting tools and templates

5. IM Strategy Framework

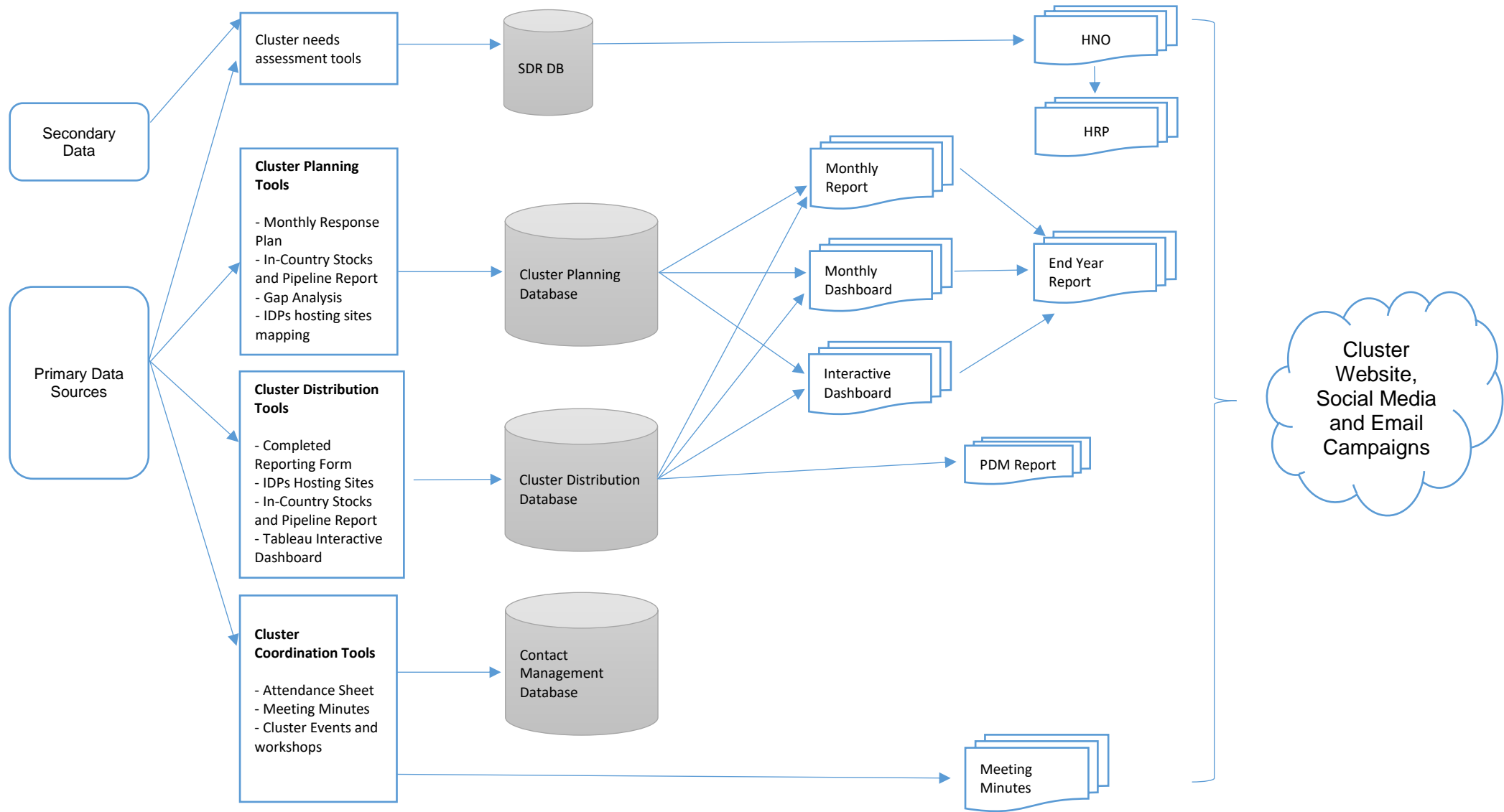
(○ 2018 HRP Objectives ○ Cluster Strategy Objectives ○ Cluster IM Strategy Objectives)



Data Sources	Assessments	Monitoring Systems	Reporting	Cluster Coordination	Information Dissemination
<ul style="list-style-type: none"> Cluster based data 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> Cluster Rapid Needs Assessment IDPs Hosting Sites Baseline Assessment Site Management Gap Assessment Shelter Damage Assessment Market Assessment Cash based Needs Assessment Outputs: <ul style="list-style-type: none"> Assessments Reports Datasets: <ul style="list-style-type: none"> Assessments Datasets Guidelines: <ul style="list-style-type: none"> Assessments guideline 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> Post Distribution Monitoring (PDM) Impact Monitoring Outputs: <ul style="list-style-type: none"> Monitoring Reports Datasets: <ul style="list-style-type: none"> Monitronig Datasets Guidelines: <ul style="list-style-type: none"> Secondary Data Review Monitoring and Reporting Guideline 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> CAF MRP In-Country Stocks and Pipeline Report Form IDPs Hosting Sites Form Gap Analysis Tool Outputs: <ul style="list-style-type: none"> Facts Sheets Monthly Situation Report Mid-Year Report End-Year Report Cluster Monthly Dashboard In-Country stocks & pipeline reports IDPs Hosting Sites Report Cluster Interactive Dashboard Datasets: <ul style="list-style-type: none"> Reporting Datasets Guidelines: <ul style="list-style-type: none"> ActivityInfo User Manual 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> Cluster meeting/event attendance Cluster meeting/event PPT Meeting / Event Agenda Meeting / Event registration form Cluster Meetings / Events Calendar Outputs: <ul style="list-style-type: none"> Cluster meeting / events minutes Cluster PPT Donor Brief Cluster Sub-National Structure Leaflets / Brochures Advocacy Messaging Datasets: <ul style="list-style-type: none"> Partner Profile - Database Cluster Contact/Mailing List Initiatives: <ul style="list-style-type: none"> Cluster IM Working Group Cluster IM Discussion Group 	<ul style="list-style-type: none"> Fourm: <ul style="list-style-type: none"> Webistes Social Media Databases <ul style="list-style-type: none"> Cluster Filing and Photo Library E-Safe

Data Sources	Assessments	Monitoring Systems	Reporting	Cluster Coordination
<ul style="list-style-type: none"> - Inter-Cluster data 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> MCLA ETT TFPM IST RRM IDPs Hosting Sites Monitoring Outputs: <ul style="list-style-type: none"> MCLA HNO HRP Datasets: <ul style="list-style-type: none"> Assessments Datasets Guidelines: <ul style="list-style-type: none"> Inter-Cluster Based Assessments Guideline 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> YHRP Monitoring Outputs: <ul style="list-style-type: none"> Monitoring Reports Datasets: <ul style="list-style-type: none"> Monitoring Datasets 	<ul style="list-style-type: none"> Tools: <ul style="list-style-type: none"> OCHA 4Ws Outputs: <ul style="list-style-type: none"> Inter-Cluster Dashboard Inter-Cluster 3Ws Infographics - Operational Presence Inter-Cluster SitRep Datasets: <ul style="list-style-type: none"> OCHA 4Ws 	<ul style="list-style-type: none"> Initiatives: <ul style="list-style-type: none"> OCHA IMWG

6. IM Strategy Schematic Diagram



Annex 1: Shelter/NFI/CCCM Cluster Team Structure



Yemen: Shelter / NFI / CCCM Cluster Sub-National Structure (as of September 2018)



SHELTER CLUSTER

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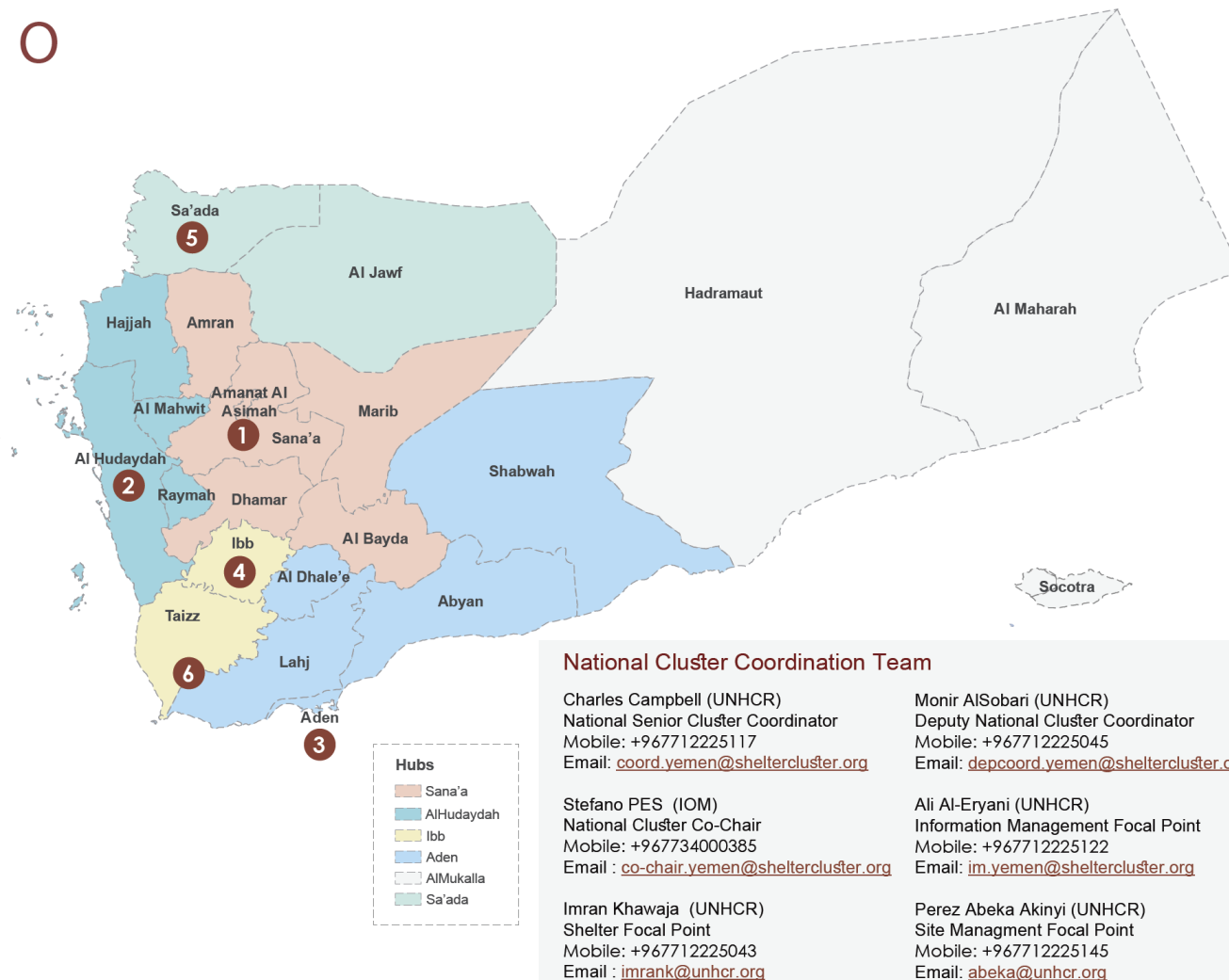


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Annex 2: IM Strategy Martix

Objective: Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
Section 1: Assessments												
Tools	Cluster Rapid Needs Assessment	The needs assessment provides insights on the specific needs related to Shelter/NFIs. It aimed to support quantitative and qualitative data collection and identification of needs/Gap for a better response planning.	Household level	Cluster Partners	Rapid Needs assessment system in place to collect and assess needs of affected population in emergencies	Cluster Partners to consider needs assessments results and plan for the response.	Shelter and NFI needs based questions	Paper-based questionnaire for data collection in the field with excel/Kobo based toolbox for data entry and storage	Within 72 hours of reported new displacement	Needs Assessment Report	Cluster Partners, Cluster IM FP	https://www.sheltercluster.org/yemen/documents/shelterccmcluster-rapid-needs-assessment-tool
	IDPs Hosting Sites Baseline Assessment	It collects a baseline of key multi-sectoral indicators across IDP hosting sites based on data collected through interviews with key informants in each site.	Key Informants level	Cluster Partners	Multi-sectoral needs in IDP hosting sites are collected and criticality of needs are categorized	SMC to coordinate with all Clusters to fill in gaps in the sites	Questioner to assess the needs for Site management, Shelter & NFIs, Water Access, Sanitation, Health, Food, Education and Protection	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	Phases 1,2,3 has completed. Phase 4 is planned to be completed by end of 2018. Site monitoring is planned for 2019.	Comparative Analysis Report and Site Profiles Report	Cluster Partners, Cluster IM FP, SMC FP, REACH	EN: https://www.sheltercluster.org/yemen/documents/idp-hosting-sites-baseline-assessment-form-en AR: https://www.sheltercluster.org/yemen/documents/idp-hosting-sites-baseline-assessment-form-ar
	Site Management Gap Assessment	It aimed to determine what site management structures are in place to determine what gaps need to be filled.	Key Informants level	Cluster Partners	Cluster has a mechanism to identify site management gaps	Shelter/NFI/CCM Cluster to mobilize Partners to develop appropriate site management	- Site Focal Point gaps - Site Coordination Support gaps - Community self-	Paper-based checklist for data collection in the field with Kobo	To be determined	Site Management gap analysis report	Cluster Partners, Cluster IM FP, SMC FP	Planned

Objective: Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
						response plan.	management gaps - Community sectorial sub-committees gaps	based toolbox for data entry and storage				
	Shelter Damage Assessment	It is used to assess the level of damages in houses affected during a conflict or natural disaster situations.	Household level	Cluster Coordination Team and Cluster Partners	Cluster has the necessary information to guide its rehabilitation programs	Cluster Partners to consider the damaged houses in the rehabilitation/re constructions programs	- Demography - Technical evaluation of the damages - Rehabilitation required and costing.	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	Regular	Shelter Damage Assessment Report	Cluster Partners	EN: https://www.sheltercluster.org/yemen/documents/shelter-damage-assessment-en AR: https://www.sheltercluster.org/yemen/documents/shelter-damage-assessment-ar
	Cash based Needs Assessment	It aimed to assess the vulnerability of the beneficiary while technically assessing the accommodation. Based on the score of the vulnerability and technical assessment, the partner can objectively identify the type of needed intervention (CASH for rent or Shelter rehabilitation).	Household level	Cluster Partners	Specific cash intervention identified at the household level	Cluster Partners to consider the cash interventions required and plan for the response.	Questionnaire and scoring for the eligibility for the cash for shelter grants	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	When needs arise.	Needs Assessment Report	Cluster Partners with support from Cluster IM FP	Draft – Planned to be finalized by November 2018
	Market Assessment	It aimed to understand how markets, including housing and rental market, are affected by crises and how agency response can both be informed by markets as well as impact markets is a fundamental part of continued development in systematic program design.	Key Informants level	Cluster Partners	Cluster Partners are aware of the situation of the housing and rental market to plan for appropriate response with the possible modality.	Cluster Partners to use this tool to assess the situation in the market (i.e. availability of stocks, functional financial institutions,	- Housing rental capacity in the area and rental prices - Host community capacity. - Suppliers Info. - Cash institutions Info.	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	Before proposing any Project under the Cluster.	An assessment Report and Dataset	Cluster Partners, Cluster IM FP	Draft - Planned to be finalized under the cash and shelter TWIG by Nov. 2018

Objective: Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	Taskforce for TFPM (Population Movement)	The TFPM implements an information management tool that gathers data and location of displaced persons across Yemen including Shelter Typology.	Key Informants	Humanitarian Community and donors	Primary source of information for IDP and Returnee figures.	Clusters to consider the IDP and Returnee figures when planning the response.	Statistics of IDPs and Returnees in the displacement / return locations and according to their place of origin categorized as the based on the shelter typology	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	Regularly every two months	TFPM Report	IOM	https://reliefweb.int/report/yemen/yemen-task-force-population-movement-tfpm-17th-report-august-2018
	ETT (Emergency Tracking Tool) of TFPM	It provides estimated figures on the size of displacement immediately after an onset of crisis.	Key Informants	Humanitarian Community and donors	Primary source of information for IDP figure during emergencies	Clusters to consider the IDP figures when planning for sectorial assessments.	Figures of IDPs at the district level	Data collected through excel	Within 72 hours from an onset of crisis	ETT Report	IOM	https://www.humanitarianresponse.info/en/operations/yemen/infographic/emergency-tracking-tool-ett-displacement-al-hudaydah-report-13
	IST (Initial Situation Tool)	It is a multi-sector needs assessment that provides a quick initial common understanding of the situation, affected population and geographic area of the impact of an event after it has been first reported.	Key Informants	Humanitarian Community and donors	Needs of affected population has been determined.	Clusters to plan their response based on the IST results	<ul style="list-style-type: none"> - Basic Info. about the affected population. - Sectorial Needs questions 	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	Within 48 hours from an onset of crisis	IST Report	UNOCHA	Offline Excel sheet
	MCLA (Multi-Cluster Location Assessment)	An assessment that complement cluster in-depth assessments and form the basis for a strong evidence based HNO. It is focused on IDPs, HC, Migrants, Non-HC, Refugees, and	Key Informants	Humanitarian Community	Multi-sectorial Needs of affected population feeds into the HNO.	Clusters to consider results of the MCLA to feed into the cluster HNO indicators and	<ul style="list-style-type: none"> - Key Informants details - Demographics - Displacement Dynamics - Priority Needs 	Paper-based for data collection in the field with Kobo	Once a year during the HNO process	MCLA report and dataset	IOM and UNHCR	https://www.humanitarianresponse.info/en/operations/yemen/assessment/multi-cluster-needs

Objective: Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
		Returnees.				PiN number calculations	Sectorial Sections	based toolbox for data entry and storage				assessment-yemen-feb-2017
	RRM (Rapid Response Mechanism)	It is currently a mechanism used to assess the needs in transit sites that are receiving new IDPs.	Household level	Humanitarian Community and Local Authorities	Minimal verification of families completed for further sectorial assessments	UNFPA to provide the three response components (hygiene kits, dignity kits, IRR kits) to enhance capacity of the Sectors to respond in a timely, coordinated and standardized manner	Basic information of newly displaced families	Paper-based for data collection in the transit sites with excel being used for data entry and storage	Regular	RRM Lists and basic report	UNFPA	
	Site Management and Monitoring System	A tool can be used to monitor the changes of IDPs population as well as the key multi-sectoral indicators across IDP hosting sites.	Key Informants	Cluster Partners	Cluster has regular source of information which track the gaps and needs in IDP hosting sites.	SMC to coordinate with all Clusters to fill in gaps in the sites	System that capture changes with regards to the gaps in Site management and needs for Shelter & NFIs, Water Access, Sanitation, Health, Food, Education and Protection	Paper-based for data collection in the field with Kobo based toolbox for data entry and storage	Monthly basis	Site Monitoring Report and Dataset	Cluster Partners, Cluster IM FP, SMC FP	Planned to be developed under the IDP hosting site TWiG – To be finalized
Outputs	Assessments Reports	Provide findings and result of Cluster based and Inter-Cluster needs assessment activities in visually appealing format	Cluster Based and Inter-Cluster	Cluster Partners	Cluster gather primary data to determine the real needs of affected population	Cluster Partners to refer to these findings in planning the response	Quantitative and qualitative analysis of all collected datasets.	MS Publisher, Word and In-design	Upon completion of the assessments	Assessments Reports	Cluster Partners, Cluster IM FP	
	Humanitarian Needs	Provide findings and result of sectoral needs	Inter-Cluster	Cluster Partners	Primary data to determine the real	Cluster partners to refer to these	Quantitative and qualitative	PDF, Interactive	3 rd Quarter of each year		OCHA	https://www.sheltercluster.org/yeme

Objective: Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	Overview (HNO)				needs of population in need	findings in planning their aid delivery	analysis of all collected datasets	Dashboard				n/documents/2018-humanitarian-needs-overview
	Humanitarian Response Plan (HRP)	Required for any humanitarian crisis requiring the support of more than one agency, and are prepared by humanitarian country teams (HCTs) based on a humanitarian needs overview	Inter-Cluster	Cluster Partners	Primary data to determine the real needs of population in need	Cluster partners to refer to these findings in delivering their aid assistance	- a country strategy consisting of a narrative, strategic objectives and indicators	PDF, Interactive Dashboard	4 th Quarter of each year	- a country strategy consisting of a narrative, strategic objectives and indicators, and	OCHA	https://www.sheltercluster.org/yemen/documents/2018-humanitarian-response-plan
Datasets	Cluster Based Assessments	Store all collected primary data from the needs assessments	Cluster Based	Cluster IM FP	Collected primary data is properly stored	Cluster Partners to refer to this database to access raw data of the needs assessment	All collected primary data from Cluster partners rapid needs assessments and other assessments like (IDPs Hosting Sites Baseline Assessment)	Dropbox	Upon completion of the assessments	Actual datasets, feed into the HNO, used to update the gap analysis and for assessment mapping	Cluster IM FP	
	Inter-Cluster Assessments	An online repository of all assessment undertaken in the country across the sectors.	Inter-Cluster	Cluster IM FP, OCHA	Humanitarian Community have better understanding of all assessments undertaken and have access the results.	Cluster Partners to use the existing assessments to plan their response and avoid overlaps	All questions in inter-cluster tools.	Kobo toolbox for assessment mapping and Assessment registry (online) for assessments reports	Quarterly basis	Actual datasets and dashboard with all assessments	Cluster IM FP, OCHA	
Guidelines	Cluster Based Assessments	Guide on how to undertake the various assessment to ensure harmonization and inclusion of cross-sector issues.	Cluster Based	Cluster Partners	Cluster Partners are able to collect consistent, reliable, and timely data	Cluster Partners assessments should be guided by this	Introduction to each assessment tools and main consideration	Guideline will be available in the Cluster website	2019	Guideline document included links to all tools	Cluster IM FP	Planned to be developed in 2019

Objective: Ensure a targeted humanitarian response by establishing objective yet pragmatic population needs assessment

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
					regarding needs in harmonized approach.	guideline.	for conducting assessments					
	Inter-Cluster Assessments	Provide a guidance to all inter-sectorial assessments and support the consistency in needs data collection.	Inter-Cluster	Humanitarian agencies	Humanitarian agencies assessments ensured compatibility and comparability of data, enhancing situation and trend analyses.	Humanitarian agencies to be guided by the coordinated assessments guidelines to ensure data compatibility and comparability.	Basics for coordinated assessments, Clusters key indicators, common datasets and minimum standards, data collection, ethics and data analysis.	Guideline will be available in the HR.Info once finalized as well as the Cluster website	Not determined yet	Guideline document with the tools annexed.	OCHA	Latest draft 15/10/2013 (note available)

Objective: Ensure an effective humanitarian response by setting in place a systematic monitoring and evaluation systems

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
Section2: Monitoring Systems												
Tools	Post Distribution Monitoring (PDM)	A monitoring tool that assesses the overall reach of NFIs or Shelter or cash assistance materials distributions at the community level and documents the impact of the activity to persons of concern.	Household level	Cluster Partners	The Cluster has effectively monitor its aid delivery and continue to adjust programming according to the results of constant monitoring and evaluation.	Cluster partners to continue to use this tool to assess the Cluster's aid delivery impact.	- Location - Demographics - Quality Check - Needs Assessments - Alternative use of NFIs/Shelter materials	Three-pager questionnaire in paper-based form	After month of distribution	Inputs to Monthly Cluster Dashboard	Cluster IM FP, Cluster Partners	NFIs PDM tool: https://www.sheltercluster.org/yemen/documents/nfis-pdm-tool ES PDM Tool: https://www.sheltercluster.org/yemen/documents/emergency-shelter-pdm-tool
	Impact Monitoring	A monitoring tool that measures the impact of the Cluster response to the beneficiaries and Informs Cluster strategy and potential expansion of the Cluster	Key Informant level	Cluster Partners	Provide Cluster with an independent short and medium terms impact	Cluster partners to refer to this tool to assess the Cluster's aid delivery impact.	To be provided	Paper-based for data collection in the field	November 2018 and every year when needed	Feed into the process of revising the Cluster strategy	Cluster IM FP, TPM Agency	Planned to be developed by end of October

		response			evaluations in-line with the Cluster strategic objectives			with Kobo toolbox for data entry and storage		and the Humanitarian Response Plan		
	YHRP Monitoring	Provide oversight and monitor the delivery of assistance at field level for the YHRP indicators	HH Level	Cluster Partners			To be Provided	To be determined depending on the service provider	Annual		OCHA, Clusters IM FPs	Planned
Datasets	Cluster Based Monitoring	Stores all collected NFIs or Shelter Materials post distribution datasets and the impact datasets	Cluster Based	Cluster IM Focal Point	Cluster partners humanitarian responses are well monitored and evaluated and Cluster partners are aware of its impact	Cluster partners to refer to this tool to assess the Cluster's aid delivery impact	All fields indicated in the PDM tool and impact monitoring tool	MS Excel	When needed		Cluster IM FP	Planned
	Inter-Cluster Monitoring	Store all YHRP Monitoring processed data	Inter-Cluster	Cluster IM FP, OCHA	Cluster responses are well planned	Cluster to plan their response activities	All questions in YHRP Monitoring tool	Excel	3 rd and 4 th Quarters of each year	Actual datasets	Cluster IM FP, OCHA	Offline Excel sheet
Guidelines	Secondary Data Review	Regular collection of secondary data related to the Cluster to be able to analyze information gaps and help inform programming decisions	Cluster Based	Cluster Partners	There are available secondary datasets that are helpful to inform programmatic decisions	Cluster coordinators and members to refer to the result of this secondary data review for any programmatic decisions and in analyzing information gaps	Various secondary datasets related to Shelter/NFI/CC CM Cluster	Internal desk review and research	Adhoc basis depending on the need	Secondary Data Review	Cluster IM FP	Annex
	Monitoring Guideline	Guide on how to including progress of implementation, environment of the project, and its impact and effectiveness	Cluster based	Cluster Partners	There are minimum standards that Cluster partners must adhere when providing monitor.	Cluster partners to refer for this guideline when implementing a monitoring exercise	Introduction to each monitoring tools and main consideration for conducting monitoring	Guideline will be available in the Cluster website	2019	Guideline	Cluster IM FP	Planned

Objective: Ensure a functional reporting platform for all Cluster partners to facilitate the circulation of information between partners thus creating an enabling environment for response complementarity

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
Section 3: Reporting												
Tools	Completed Activities Form (CAF)– 5Ws	It captures information on partners completed activities during the previous month. The natural of information is Who does What Where to Whom and When.	District Level	Cluster Partners	Cluster partners' humanitarian responses are well coordinated and it complements each	Cluster Partners to use this tool to report their operational presence and ensure complementarity of interventions	Who does What Where to Whom and When	ActivityInfo	1 – 5 each month	Inputs to monthly dashboard, Factsheet, Mid Year Report, End Year Report, Cluster Interactive Dashboard and CAF dataset	Cluster IM FP	Available in ActivityInfo
	Monthly Response Plan Form (MRP) – 5Ws	It captures information of partners planned activities for the following month in order to avoid any potential overlap in the response.	District Level	Cluster Partners	Cluster Partners' humanitarian responses are well planned and avoid overlapping	Cluster Partners to use this tool to report their planned activities	Who will does What Where to Whom and When	ActivityInfo	1 – 5 each month	Inputs to Cluster dashboard, Cluster Interactive Dashboard and MRP dataset	Cluster IM FP	Available in ActivityInfo
	In-Country Stocks and Pipeline Report Form	Partners share updates on the available contingency or earmarked available stocks and pipelines.	Governorate Level	Cluster Partners	Humanitarian community is aware of the contingency available stocks and pipeline	Cluster Partners to update on their available stocks	Types and quantities of available NFIs and EESKs per cluster partner	ActivityInfo	1 – 5 each month	Inputs to Cluster Interactive Dashboard and In-Country Stocks and Pipeline dataset	Cluster IM FP	Available in ActivityInfo
	IDPs Hosting Sites Form	It captures updates on IDPs Collective Centers and Spontaneous Settlements	Site Level	Cluster Partners	Humanitarian community is aware of the status of collective centers and Spontaneous Settlements of IDPs	Cluster partners to update on the existing listed centres or spontaneous settlements or new ones with the number of	- Location - Sites - Households - Needs	Excel	1 – 5 each month	Inputs to IDPs Hosting Sites map and IDPs Hosting Sites dataset	Cluster IM FP	Available in ActivityInfo

Objective: Ensure a functional reporting platform for all Cluster partners to facilitate the circulation of information between partners thus creating an enabling environment for response complementarity

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	Gap Analysis Tool	A tool to support the cluster to prioritize and highlight the gap between the needs and the response at different levels of geographic aggregations	Cluster Based	Cluster Coordination Team (CCT) and Sub-National Cluster Coordinators (SNCCs)	CCT and SNCCs to prioritize locations and indicators where the gap rate is high	CCT and SNCCs to refer to this to determine locations and indicators with high gaps	HRP indicators and target vs reach	Excel	Monthly	Inputs to monthly dashboard, Factsheet, Mid Year Report, End Year Report, Cluster Interactive Dashboard ,Cluster planning and gap analysis report	Cluster IM FP	Offline Excel sheet
	OCHA 4Ws	It captures information on partners completed activities during the previous month. The natural of information is Who does What Where to Whom	District Level	Cluster IM FP	Cluster is active in providing aid to those who are really in need	Humanitarian actors to refer to this document to assess the general capacity of the Cluster	Who does What Where to Whom	Excel	5 – 10 each month	Inter-Cluster Dashboard, Inter-Cluster 3Ws Infographics - Operational Presence and Inter-Cluster SitReP	OCHA	Offline Excel sheet shared by OCHA via OneDrive
Outputs	Fact Sheets	Country contribution to the Global Clusters Dashboards. It is a tool used at global level to advocate for country-level clusters, while meeting with senior management, regional desks but also with donors. The Factsheet is also part of the core documents	Global Level	Global Cluster , Cluster Partners	The Cluster has created impact to the lives of target population.	Humanitarian community to continue to acknowledge the relevance of the Cluster	Overall reach of the Cluster partners in terms of total assistance distributed and gap analysis	MS Publisher, Cluster Website	Quarterly	Cluster Factsheet	CCT	https://www.sheltercluster.org/responses/yemen/factsheets

Objective: Ensure a functional reporting platform for all Cluster partners to facilitate the circulation of information between partners thus creating an enabling environment for response complementarity

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	Monthly Situation Report	The report provides highlights and updates on the situation, Cluster response and activities conducted during the previous month and stories of affected population	Country Level	Cluster Partners	The Cluster has created impact to the lives of target population.	Humanitarian community to continue to acknowledge the relevance of the Cluster	Overall reach of the Cluster partners in terms of total assistance distributed, gap analysis and activities implemented during the month	Online SitRep	15 th each month	SitRep	CCT	https://www.sheltercluster.org/yemen/monthly-situation-report-august-2018
	Mid-Year Report	The report provides highlights and updates on the situation, Cluster response and activities conducted during the previous six months and stories of affected population	Country Level	Cluster Partners	The Cluster has created impact to the lives of target population	Humanitarian community to continue to acknowledge the relevance of the Cluster	Overall reach of the Cluster partners in terms of total assistance distributed, gap analysis and activities implemented during the past six month	MS Publisher	Mid of the year	SitRep	CCT	Planned
	End-Year Report	The report provides highlights and updates on the situation, Cluster response and activities conducted during the whole year and stories of affected population	Country Level	Cluster Partners	The Cluster has created impact to the lives of target population	Humanitarian community to continue to acknowledge the relevance of the Cluster	Overall reach of the Cluster partners in terms of total assistance distributed, gap analysis and activities implemented during the whole year	MS Publisher	End of the year	SitRep	CCT	Planned
	Cluster Monthly Dashboard	An info-graphics provides an overview of cluster funding level, achievements, gaps and planned activities from the beginning of the year until the reporting month	Country Level	Cluster Partners	Cluster is active in providing aid to those who are really in need	Cluster partners to refer to this document to assess the general capacity of the Cluster	- Achievements - Planned activities - Funding - Gaps	Adobe Illustrator, PDF	15 th of each month	Cluster Monthly Dashboard	Cluster IM FP	https://www.sheltercluster.org/yemen/documents/yemen-shelter-nfi-ccm-cluster-dashboard-august-2018

Objective: Ensure a functional reporting platform for all Cluster partners to facilitate the circulation of information between partners thus creating an enabling environment for response complementarity

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	In-Country Stocks & Pipelines Map	To capture updated cluster in-country stocks and pipelines across the country	Governorate Level	Cluster Partners	Cluster Partners are prepared to respond and have available stocks should the need arises.	Cluster Partners to refer to this to determine stock piles and align aid delivery	- Location - Stocks - Partners	Adobe Illustrator, PDF	15 th of each month	In-Country Stocks & Pipelines Dashboard	Cluster IM FP	https://www.sheltercluster.org/yemen/documents/yemen-shelter-nfi-cccm-cluster-country-stocks-and-pipelines-september-2018
	IDPs Hosting Sites Map	A map reflects the updated figures of the IDPs Collective Centres and Spontaneous Settlements across the country	Governorate Level	Cluster Partners	Cluster partners are aware of the status of the IDPs hosting sites	Cluster Partners to refer to this to determine status of IDPs hosting sites	- Locations - Sites - Households/ Individuals	Adobe Illustrator, PDF	15 th of each month	IDPs Hosting Sites Dashboard	Cluster IM FP	https://www.sheltercluster.org/yemen/documents/yemen-shelter-nfi-cccm-cluster-idps-hosting-sites-september-2018
	Gap Assessment and Prioritization of Cluster Response	The report provides highlights and updates on the response gaps via updating the HNO and HRP regularly	District Level	Cluster partners	Cluster partners are aware of the updated gaps	Cluster partners to refer to this tool to explore the gaps and prioritizations	- Locations - Response - Gaps	Adobe Illustrator, PDF	15 th of each month	Gap Analysis report	Cluster IM FP	Planned
	Cluster Interactive Dashboard	Interactive Data Visualization on cluster achievement across the country using Tableau Software	Country Level	Cluster Partners	Cluster is functional and making impact to the lives of target population	Cluster partners to use this interactive dashboard to understand the extent of reach on their agencies	- 5Ws - Stockpile - IDPs Hosting Sites - distribution plan	Tableau	Every month	Interactive dashboard	Cluster IM FP	Planned
	Inter-Cluster Dashboard	An info-graphics that highlight the Clusters level of funding, top needs and progress of reaching the overall People targeted by each Cluster (based on the HRP) and the implementation progress of maximum of 4 HRP activities from the beginning of the year until the reporting month.	Country Level	Humanitarian Community and donors	The response of the clusters is well coordinated and has an impact to population of concerned	Clusters partners to refer to this map to assess strengths and gaps of their individual agencies	- Achievements - Funding - Gaps	PDF, Online dashboard	Every month	Inter-Cluster Dashboard	OCHA IMOs	https://www.humanitarianresponse.info/en/operations/yemen/humanitarian-dashboard-0
	Inter-Cluster	A very basic info-graphics that	Country	Humanitarian	Cluster partners		- Locations	PDF,	Every month	Inter-	OCHA	https://www.huma

Objective: Ensure a functional reporting platform for all Cluster partners to facilitate the circulation of information between partners thus creating an enabling environment for response complementarity

Category	IM System / Activity	Purpose	Methodology	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	3Ws Info-graphics - Operational Presence	shows inter-Cluster mapping of Who does What and Where for each Cluster every month.	Level	an Community and donors	are active and providing aid to those who are really in need		- Partners	Online dashboard		Cluster 3Ws Info-graphics	IMOs	nitarianresponse.info/en/operations/yemen/yemen-organizations-3w-operational-presence
	Inter-Cluster SitRep	It is being requested by OCHA during humanitarian pauses or after an onset of crises or natural disasters to monitor the progress of Clusters response to the emerging needs.	Country Level	Cluster Partners	Cluster partners are active in aid delivery and is making an impact	Cluster partners to constantly provide updates to feed this inter-cluster SitRep	Reponse update	PDF	When needed	SitRep	CCT	https://reliefweb.int/report/yemen/yemen-humanitarian-update-covering-28-september-6-october-2018-issue-29
Datasets	Cluster Based reporting	Stores all collected completed activities, planned activities, In-Country Stocks & Pipelines and IDPs hosting sites	Cluster Based	Cluster IM Focal Point	Cluster partners humanitarian responses are stored and available upon request	Cluster partners to refer to this tool to assess the Cluster's aid delivery impact	All fields indicated in the different tools (CAF, MRP, Stocks and IDPs Hosting Sites)	ActivityInfo forms	Every month	Datasets	Cluster IM FP	ActivityInfo forms
	Inter-Cluster Based reporting	Stores all collected completed activities	Inter-Cluster	Cluster IM Focal Point	Cluster partners humanitarian responses are stored and available upon request	Cluster IM focal point to fill this dataset in monthly basis	All fields in OCHA 4Ws tool	Excel	Every month	Datasets	Cluster IM FP	Offline Excel
Guidelines	ActivityInfo user manual	It is intended to provide all the necessary information to use and report through the platform	Cluster Based	Cluster partners	Cluster partners knows how to use the platform	Cluster partners to refer to this manual to guide them on how to use the platform	Guidance on how to use the platform and different forms	Word	Available all time in shelter cluster website	PDF	Cluster IM FP	https://www.sheltercluster.org/yemen/documents/activityinfo-user-manual

Objective: Ensure an effective coordination platform for all Cluster partners to facilitate an enabling environment for integrated response

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
Section 4: Cluster Coordination												
Tools	Cluster	Capture details of attending	Cluster	Cluster	Cluster Partners	Cluster to	- Name	MS Excel	During formal	Feed into	Cluster IM	Active

Objective: Ensure an effective coordination platform for all Cluster partners to facilitate an enabling environment for integrated response

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	meeting/event attendance	Cluster Partners during any type of formal gathering	Based	Partners	are actively participating Cluster meetings/events	assess the participation of its Partners.	- Organization Name - Job title - Contact Number - Email Address - Signature		gatherings	the Cluster Meeting/ Event Minutes	FP	
	Cluster meeting/event PPT	It includes all discussion points of the meeting and updates on the previous meeting action points.	Cluster Based	Cluster Partners	Cluster highlights emerging issues in the Cluster and other issues concerning the humanitarian community.	Cluster Partners to use the PPT as a reference for the meeting discussions	- Agenda of the meeting/event - Action point of previous meeting with updates - Issues to be discussed	MS PowerPoint	3 days in advance of any meeting/event	Meeting/Event PPT to be projected to guide the discussion during the meeting	Cluster Coordinator	
	Meeting / Event Agenda	It captures the proposed agenda points for the meeting.	Cluster Based	Cluster Partners	Cluster are engaging its Partners in emerging issues.	Cluster Partners to participate in the discussion to share their prospective in issues discussed.	Agenda points	MS Word	3 days in advance of any meeting/event	Agenda to be attached in the invitation email and printed to be circulated during the meeting	Cluster IM FP	Active
	Meeting / Event registration form	A form where partners can register to attend cluster meetings / events to facilitate their entry to the facility.	Cluster Based	Cluster Partners	Cluster is aware about the number of participations expected to attend the meeting.	Cluster Partners to confirm their participation to facilitate their entry.	- Name - Organization Name. - Organization Type - Job title - Contact Number - Email Address	Google Form	Invitation with a link to be shared 7 days in advance of any meeting or event	Participants List	Cluster IM FP	Active
	Cluster Meetings / Events Calendar	Keep Cluster partners well informed on Cluster coordination meetings at the National and Sub-National levels.	Cluster Based	Cluster Partners	The Cluster has regular meetings.	Cluster Partners to use this reference to check Cluster related activities	- Event Name - Event Schedule	MS Word and in the Cluster Website	Shared once a year in PDF format and updated in the Cluster website in	Cluster Meetings/Events Calendar	Cluster IM FP	

Objective: Ensure an effective coordination platform for all Cluster partners to facilitate an enabling environment for integrated response

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
									monthly basis			
Outputs	Cluster meeting / events minutes	Document the proceedings of Cluster meetings / events	Cluster Based	Cluster Partners	The Cluster is functional and members remain active.	Cluster Partners to refer to meeting minutes for meeting/event highlights and agreements.	- Attendance - Agenda - Discussions - Agreements/ Action points - List of Participants	MS Word	Maximum of 5 days after the meeting proper	Meeting/ Event Minutes	Cluster IM FP	Active
	Cluster PPT	Provides Cluster coordination team with readily-available information for external audiences	Cluster Based	Humanitarian community, senior management	Clusters are well prepared to present its key achievements to various audiences	Cluster coordination team to refer to this presentation for every presentation requests	- Cluster response plan - Funding status - Gaps - Access issues and challenges - Any other relevant info.	MS PowerPoint	Ad-hoc	Cluster PPT	Cluster IM FP	Planned for 2019
	Donor Brief	Aims to provide snapshot of Cluster's achievements and impact to target donors to increase accountability	Cluster Based	Donors	Cluster is making an impact to the lives of affected population.	Donors to maintain interest and sustain their support to the Cluster	- Crisis highlight - Key achievements - Funding status - Gaps - Maps and statistics	MS Publisher	Ad hoc	Donor Brief Product	Cluster IM FP	Planned for 2019
	Cluster Sub-National Structure	It provides update on the Cluster Coordination Team at the National and Sub-National level.	Cluster Based	Cluster Partners	Cluster has active human resources that are present in regional locations	CCT to provide support to Partners across the country	Contact information of all CCT Staff	Adobe Illustrator	Monthly	Map	Cluster IM FP	https://www.sheltercluster.org/yemen/documents/yemen-shelter-nfi-cccm-cluster-sub-national-structure-september-2018
	Leaflets / Brochures	It aims to present the Cluster and its achievements.	Cluster Based	Cluster Partners and Donors	Cluster is providing updates about its activities and progress of reaching its target.	Targeted audience are well aware of all updates from the Cluster.	- Basic Info. about the Cluster - Key achievements - Funding status - Gaps - Maps, graphs and statistics	Adobe Illustrator and MS Publisher	Ad-hoc	- Leaflet introducing the Cluster - Yearly/Mid-Year Report	Cluster IM FP	Hard Copy
	Advocacy	Advocacy is a set of activities	Cluster	Humanitarian	Cluster advocacy	Cluster to	Narrative and	MS Word	Ad-hoc	Advocacy	Cluster IM	

Objective: Ensure an effective coordination platform for all Cluster partners to facilitate an enabling environment for integrated response

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	Messaging	aimed to highlight particular subject of interest to the Cluster to be brought to the attention of the international humanitarian community and donors.	Based	an Community and Donors	messaging raising important issues	consider issuing advocacy messaging on behalf of its Partners.	graphs to advocate for specific issue			Messaging Document	FP and CCT	
Datasets	Partner Profile - Database	It serves as a mandatory step to be part of the Cluster and it provides organizational profile of each Partner to increase visibility and enhance collaboration.	Cluster Based	Cluster Partners	Cluster Partners are known for their individual expertise	Cluster Partners to contribute to the development of their profiles	- Basic information Partners. - Official registration licence - Info. of previous experience	ActivityInfo (MS Excel as a backup)	Quarterly – Survey opens for two weeks	Partners Profile Database and Cluster Mailing List	Cluster IM FP	Active
	Cluster Contact/Mailing List	Store all contact information of Cluster Partners	Cluster Based	Cluster IM FP	Contact details of Cluster Partners are properly stored and updated regularly	CCT to refer to this database to contact Cluster Partners	All Cluster Partners	MailChimp (MS Excel as a backup)	Regular	Cluster contact directory	Cluster IM FP	MailChimp Contact List
Initiatives	Cluster IM Working Group	Group of IM focal points of all Cluster Partners who regularly meet to address IM technical issues	Cluster Based	Cluster Partners	Cluster IM projects and issues are collectively being planned and addressed by IM focal points.	Cluster Partners to maximize this forum to raise IM issues.	Cluster Partners IM FPs	Face to Face / Email Communications	Ad-hoc	Meeting Minutes	Cluster IM FP	Active - TOR to be developed
	Cluster IM Discussion Group	An online discussion platform that provide avenue for all Cluster Partners to discuss Cluster-related subject matters with more emphasis on IM	Cluster Based	Cluster Partners	Cluster Partners collaborates effectively in various platforms	Cluster Partners to refer to this platform to be informed on any IM-related matters	Cluster Partners IM FPs	Online Platform - Hangout	Available all the time		Cluster IM FP	Planned
	Slack	An online discussion platform that provide avenue for Clusters IM FPs to interact and discuss inter-sectorial IM issues	Inter-Cluster	Clusters IM FPs	Cluster IM FPs can collaborate in ad-hoc basis and address emerging issues	Cluster IM FPs to raise issues that require discussions at the Inter-sectorial level	Cluster Partners IM FPs and OCHA IM Unit	Slack			OCHA	
	IMWG	It is a group that functions as a	Inter-	Clusters IM	IMWG support to	IMWG to	Cluster	Face-to-	Ad-hoc	Meeting	OCHA	

Objective: Ensure an effective coordination platform for all Cluster partners to facilitate an enabling environment for integrated response

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
		cross-cutting coordination structure to discuss, coordinate and implement IM activities related to data standards, compatibility, information sharing, pooling of technical resources, and other issues related to IM.	Cluster	FPs and IM FPs of UN/NGOS	safeguard the principles of information sharing in humanitarian emergencies	promote and support coordinated Information Management	Partners IM FPs and OCHA IM Unit	Face		Minutes		

Objective: Enhance accountability and increase awareness of target humanitarian stakeholders on the Cluster's contribution and impact by ensuring partner's access to well-publicized information platform timely circulation of Cluster- related products / data;

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
Section 5: Information Dissemination												
Forums	Websites	Regular uploading of cluster-related materials and updates for online access among partners.	Cluster Based and Inter-Cluster	General public	Clusters are active and functional and is making an impact to the people it intends to serve	Cluster Partners to refer to this sites for regular publications	All cluster-related publications	Online	Daily basis	Documents and Tools	Cluster IM FP	<- Links
		<ul style="list-style-type: none"> • Global Shelter Cluster Webpage (https://www.sheltercluster.org/response/yemen) • Global CCCM Cluster Webpage (http://www.globalccmcluster.org/field-support/active-missions/yemen) • Relief web (https://reliefweb.int/country/yem?theme=4603#content) • Humanitarian Response Info. (https://www.humanitarianresponse.info/en/operations/yemen/shelterficcm) 										
	Social Media	It supports the Cluster to have more reach to wider range of audience.	Cluster Based	General public	Cluster updates are available to the public.	Cluster to ensure regular updates through social media.	All Cluster products and updates	Twitter	Regular	Tweets related to Clusters updates	Cluster IM FP and CCT	Twitter Account (@YEShelterCCCM)
Databases	Cluster Filing and Photo Library	Provides easy file sharing platform for all Cluster and external documents and tools	Cluster Based	CCT	Cluster files are systematically organized and can be accessed anytime anywhere.	Cluster Partners to use this platform and maximize its use.	All Cluster-related and external files	Dropbox	Regular	All files	Cluster IM FP	Active
	E-SAFE	Cluster Lead Filing platform.	Cluster Based	Cluster Coordination Team and UNHCR as Cluster Lead	Cluster has a back-up to its folders	Cluster to maintain updating its filling.	All Cluster-related and external files	UNHCR E-SAFE	Regular	All files	Cluster IM FP	Planned to populate the platform in 2019
Guidelines	IM Manual	A document that includes all operating guidelines per IM system set in place for Cluster related coordination.	Cluster Based	Cluster Partners	The Cluster has proper documentation of guidelines, lessons learned and best practices all IM systems.	Cluster Partners to refer to this document to review operating guidelines of established IM	- Introduction to all IM systems or tools and guidance on how to use them -Lessons Learned and	MS Word	Updated on yearly basis or earlier if needed	IM Manual	Cluster IM FP	Guidance of reporting tools in Activityinfo is available. Comprehensive manual is planned for 2019

Objective: Enhance accountability and increase awareness of target humanitarian stakeholders on the Cluster's contribution and impact by ensuring partner's access to well-publicized information platform timely circulation of Cluster- related products / data;

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
	Style / Branding Guide	Provide guidelines to maintain the Cluster brand in all its communication products	Cluster Based	Cluster Partners and donors	Clusters is consistent on its communication styles.	Cluster Partners and donors to maintain good retention of Cluster's work and brand	Best Practices	MS Word		Guideline	Cluster IM FP	Planned to be developed in 2019
	Communication Guideline	Provide guidelines	Cluster based	Cluster Partners		Cluster partners to refer to this guideline to maintain effective communication		PDF	2019	Guideline	Cluster IM FP	Planned to developed in 2019

Objective: Sustain information management initiatives by building Cluster partners capacities to efficiently collect, process, analyze and disseminate information, using the Cluster reporting tools and templates

Category	IM System / Activity	Purpose	Type	Target Audience	Key Message	Call to Action	Content	Specifications	Operating Time	Output	Lead	Status
Section 6: Capacity Building												
Trainings	IM Basic and Technical Training Module	Contains various session topics on information management to varying types of target audience	Cluster Based	Cluster Partners	Different target audience requires different training approaches	Cluster to refer to the right type of module to target participants.	- Basics of IM - Data Collection - Data Processing - Data Analysis - Dissemination	- Face to face - Online tutorials	Ad-hoc	Training Materials	Cluster IM FP	

Annex 3: Priorities for 2019

Activity	Action Point	Planned Date
<u>Impact Monitoring</u>	Follow up with the TPM company to ensure the conducting of the exercise in the proposed time frame	End of 2018
<u>Cluster Interactive Dashboard</u>	Develop interactive dashboard using Tableau software	1 st Quarter of 2019
<u>Cluster PPT</u>	Develop a PPT to make it available upon request	1 st Quarter of 2019
<u>Cluster IMWG ToR</u>	Discuss with Cluster IMWG members	2 nd Quarter of 2019
<u>IDPs Hosting Sites Monitoring</u>	Develop a mechanism to update the baseline assessment	1 st Quarter of 2019
<u>Monitoring and Reporting Guideline</u>	Discuss with Cluster AMW members	2 nd Quarter of 2019

SHELTER/NFI/CCCM CLUSTER

Secondary Data Review, October 2018



YEMEN

REACH Informing more effective humanitarian action

Background

Displacement and structural damage related to the escalation of conflict in Yemen in March 2015 has led to widespread shelter issues. Even prior to the conflict, rapid urbanization and a lack of affordable housing had led to severe overcrowding for low-income groups in Yemen's cities, with 50-75% of households in Sana'a, Aden, and Taizz living with more than two people in one room. Close to 2 million people are estimated to have been displaced from their homes, and the protracted nature of the crisis has left many households without the resources to secure access to adequate shelter.¹ In total, the 2018 Humanitarian Needs Overview (HNO) reported that 5.4 million people are in need of shelter and non-food item (NFI) support, 2.6 million of whom are in acute need.

As the provision of accurate, complete and credible information of the affected population is a prerequisite for the humanitarian community to respond in a timely and effective manner, this Secondary Data Review (SDR) aims to review whether the existing cluster Information Management (IM) tools are able to effectively inform key program objectives: (1) provide life-saving and life-sustaining shelter solutions and non-food items support to the most vulnerable in liveable and dignified settings; (2) ensure access to basic services for the most vulnerable living in collective centres and spontaneous settlements; (3) strengthen accountability towards affected populations through seeking feedback, and addressing concerns about the response and; (4) enhance the capacity of authorities, communities and humanitarian actors in Shelter, NFI and CCCM programs; conforming to essential core indicators relating to the relevant population groups and geographical areas. The purpose of this SDR is, in fine, to inform the Cluster new IM

strategy as well as the HNO and the Cluster partners' planning and indicators guidelines, which ultimately feed information into for the Yemen Humanitarian Response Plan (YHRP).

Methodology

To compare the existing data streams to the planned program objectives of the Shelter/NFI/CCCM Cluster in 2018-2019 this SDR first provides an overview of the main sources of information referenced in the Cluster 2017-2018 IM strategy as well as in the HNO of 2018 and 2019. These include the Task Force on Population Movement (TFPM) Area Assessments and Multi-Cluster Location Assessments (MCLA); the Site Management and Coordination IDP Hosting Site Assessment; satellite-based building damage analyses; HNO Delphi analysis; Yemen Central Statistical Organization (CSO) population projections and Shelter/NFI/CCCM Cluster tool reporting. To provide an accurate picture of these assessments (including their characteristics, purposes and limitations), the tools, datasets, and reports of each study were examined for details on the population group, geographical coverage, and thematic focus areas.

The second part of this document links each of the Cluster HNO 2019 indicator with its data source, so as to highlight data sources' key information gaps and issue recommendations on that basis. The third section proposes additional indicators, aligned with the Global Shelter Cluster's, so as to further assess Shelter/NFI/CCCM needs. This section was developed in reference to partners' planning and indicators guidelines. The last section of this SDR gives an insight of the available non-Shelter-NFI-CCCM specific data sources, which could help provide an understanding of the implications of larger economic factors on Shelter/NFI/CCCM activities.

1/ Data Sources

This section highlights the characteristics, objectives, limitations and use that is made of the primary sources of information referenced in the Cluster 2017-2018 IM strategy as well as in the HNO of 2018 and 2019. This constitutes a first step toward assessing the capacity of Cluster IM tools to inform the Cluster key program objectives and core indicators.

Assessments

Task Force on Population Movement (Area Assessment)

Characteristics: The Task Force on Population Movement (TFPM) is a technical working group that falls operationally under the Inter-Cluster Coordination Mechanism (ICCM) but is under the general oversight of the Humanitarian Country Team (HCT) and works in close coordination with the National Authority for the Management and Coordination of Humanitarian Affairs (NAMCHA).

Objectives: It aims at tracking and monitoring population movements in Yemen so as to constitute a comprehensive baseline information on internally displaced persons (IDP) and returnee populations including numbers, area of origin, current location, duration of displacement, shelter types, top priority needs, and movement trends, and in fine, provide guidance for operational response.

Limitations: Though TFPM Area Assessment reports are meant to be released every other month, this schedule was disrupted in mid-2017. The most recent data collection (Round 17) occurred in August 2018, with the data set released in September 2018. Due to operational constraints and difficulty of

access, the 17th TFPM report includes data from 4 different sources which were gathered at different times. While most of the data has been collected through assessments conducted in 2018, figures for the governorates of Sana'a, Hajjah and Amran have not been updated since the UNHCR Population Movement Tracking project was completed in May 2017. Further, the data collected in Round 16 included information on the year of displacement of IDPs and returnees, primary identified needs, and shelter type - these are no longer included in the dataset of TFPM Round 17.

Use by Shelter/NFI/CCCM Cluster: Data gathered through the TFPM Round 17 is intended to be used to support both the 2019 HNO cluster specific needs analyses and needs severity scoring at the district level, as well as the determination of population in need (PIN).

TFPM Multi-Cluster Location Assessment (MCLA)

MCLA 2016

Characteristics: In addition to the Area Assessment Reports, TFPM conducted a Multi-Cluster Location Assessment (MCLA) in coordination with OCHA and the ICCM. The MCLA was jointly conducted by IOM and UNHCR in August and September 2016. The MCLA findings report was released in February 2017.²

Objectives: The MCLA 2016 sought to gather more in-depth data on the displacement dynamics and priority needs of IDPs, returnees, and non-displaced populations (host communities and non-host communities).³

Limitations: The MCLA 2016 included data from 3,292 locations with populations of IDPs or returnees across Yemen. These locations encompassed the top 20% most populated locations with IDP and returnee populations in each governorate (as assessed in June 2016 for the TFPM report). As a result of this limitation, identified locations were not spread across the entire country but only across 250 of 333 districts in Yemen. Further, as the MCLA relied on a key informant-based

approach, findings were only indicative of the IDP, returnee and non-displaced community needs in the locations surveyed.

Use by Shelter/NFI/CCCM Cluster: Data gathered through the MCLA was used to support both the 2018 HNO cluster specific needs analyses and needs severity scoring at the district level, as well as the determination of population in need (PIN), which translated into a strengthened evidence base for the YHRP 2017.⁴

MCLA 2018

TFPM is in the process of launching another round of the MCLA, with the participation of IOM, UNHCR, and OCHA, with support from REACH. This year, the assessment will have nation-wide coverage, with a set of 7,715 locations spread throughout all 333 districts of Yemen's 22 governorates. It will use the same target population as the 2019 HNO, including IDPs, returnees, refugees, migrants and non-displaced populations.

Data collection is planned to start at the end of October 2018, with a dataset available by late November in order to inform the HNO 2019, with a final publication to follow by the end of the year.

CCCM IDP Hosting Site Assessment

Characteristics: The IDP Hosting Site Baseline Assessment, that is now complete, was organised and supported by the Shelter/NFI/CCCM Cluster coordination team and cluster partners engaged in the activity. Data collection has been carried out by IOM, UNHCR, ADO, and SRA and data has been processed and analysed with the support of REACH.

Objectives: The baseline assessment aimed to inform the site management and coordination support offered to the local authorities and humanitarian actors in charge of IDP hosting sites, as well as the support provided to IDPs to establish

self-governance, community participation and communication processes within IDP hosting sites.

Limitations: This assessment was divided into four rounds and data was collected through Key Informant (KI) interviews. Three rounds occurred in 2017 and one in 2018. This means that comparability of data between governorates is limited, as data collection occurred at different times. The assessment covered all IDP hosting sites of five or more IDP households across 20 governorates.

Use by Shelter/NFI/CCCM Cluster: Findings from the first three rounds have been published in publicly accessible reports, while findings from the fourth round are still being finalized and should be published by the beginning of November 2018 so as to inform the 2019 HNO.⁵ Data gathered through the CCCM IDP Hosting Site Assessment is meant to be used to support the 2019 HNO Shelter/NFI/CCCM and WASH clusters specific needs analyses and needs severity scoring at the district level, as well as the determination of PIN.

Satellite-Based Building Damage Analysis

Characteristics: REACH produces, in cooperation with the Shelter Cluster, maps illustrating damage sites and density of building damage in specific cities, based on remote damage analysis conducted by UNITAR-UNOSAT using satellite imagery. So far, REACH has published three rounds of maps in July 2017, October 2017, and April/May 2018 on the scale of structural damage in the cities of Aden, Sana'a, Hajjah, Lahj, and Taizz. These maps were developed based on satellite imagery taken in December 2016 for areas of Sana'a and Aden; September 2017 for areas of Taizz; and March/April 2018 for the remaining areas of the cities of Sana'a and Taizz, as well as Lahj and Hajjah.⁶

Objective: These maps aim to provide a basic overview for humanitarian actors on damage to both residential and non-residential buildings in targeted areas.

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Limitations: As this assessment does not capture information on the total number of building per location, the proportion of damaged building in the targeted location remains unknown. Further, satellite-based building damage assessment does not allow a distinction to be made between residential and non-residential buildings. Finally, due to cost constraints, this assessment cannot reach a high level of national coverage.

Yemen Central Statistical Organization (CSO) Population Projection

The Yemeni Ministry of Local Administration's Central Statistical Organization (CSO) produces annual population projections for all governorates and districts, disaggregated by sex and 5-year interval age groups. These projections are based on 2004 census data, and do not consider IDP and returnee movements. The most recent projections are for the year 2017, and projections for 2018 should be released shortly.

Humanitarian Needs Overview Delphi Analysis

Characteristics: As part of the process of drafting the 2018 HNO in September 2017, sector-specific Delphi analyses were conducted.

Objectives: This is a structured process of a consensus-building for gathering the opinions of experts, which are then used to estimate the severity of needs in areas with insufficient assessment data.

Limitation: Findings from Delphi Analyses can only be considered indicative, with varying degrees of accuracy depending on the specific sectoral and geographic knowledge of the technical experts included in the exercise.

Use by Shelter/NFI/CCCM Cluster: Delphi analyses were used by the Shelter/NFI/CCCM Cluster to feed into the following indicators HNO 2018 indicators:

- % of partially damaged, or completely destroyed houses per location (owning to conflict / natural disasters)
- % of people in need for Shelter
- % of most vulnerable population resides in IDPs hosting sites
- % of sites with self-management Committee structure established
- % of people in need for NFIs
- % of finished/skeleton/unfinished collective centres with shelter issues
- % of IDPs hosting sites under threats of eviction and IDPs hosting sites that have a formal complaint mechanism including protection against sexual exploitation and abuse (PSEA).

Reporting

Shelter/NFI/CCCM Cluster Tool Reporting

Characteristics: The Shelter/NFI/CCCM Cluster has a Completed Activities Form (CAF) for cluster partners to document their activities, including where they work, who was assisted, and the type of activity conducted.

Use by Shelter/NFI/CCCM Cluster: The data collected using this monitoring tool feed into the Regional Coordination Team Report, the Inter-Cluster Dashboard⁷ and the Periodic Monitoring Report.⁸

2/ HNO 2019 SHELTER/NFI/CCCM Cluster Indicators

As of September 2018, the Shelter/NFI/CCCM Cluster has selected nine cluster-specific indicators to inform the HNO 2019, which are used to measure the severity of needs across the 333 districts of Yemen. High quality, timely data on all districts is necessary to inform these indicators, and accurately specify where and how humanitarian assistance should be delivered. The data source for each of the Cluster HNO indicators was reviewed in this perspective in the section below, so as to (1) identify data sources' information gaps and (2) provide suggestion on how to address these shortcomings and offer alternatives for the HNO indicators whose data sources are still under discussions.⁹

See table 1. HNO 2019 SHELTER/NFI/CCCM Cluster Indicators (page 4).

3/ Proposed Shelter/NFI/CCCM Indicators

Though not included in the HNO 2019, additional indicators could be useful for informing Shelter/NFI/CCCM response actors in Yemen. The following are key indicators used by the Global Shelter Cluster; aligning with the Yemen Shelter Cluster data collection with these global standards could be beneficial, so long as they are relevant to the local context.

Program indicators outlined in the partner reporting guidelines mainly focuses on assessing partners responses. The following indicators offer suggested breakdowns to further assess Shelter/NFI/CCCM needs. Clear alignment of indicators can support the cluster to identify the gap between needs vs. implementation (i.e. gap assessment).

Indicator	Sources	Key data source limitations	Action points
#01 Ratio of IDPs and returnees over total affected population	The ratio of IDPs to host community for each district can be calculated in two different ways: using values from the TFPM 17th report and CSO 2018, or MCLA 2018.	<p>Geographical information gap TFPM 17 has data for the IDPs for all districts in the country, nonetheless data for Sana'a, Hajjah and Amran governorates are outdated.</p> <p>Limited statistical precision</p> <ul style="list-style-type: none"> CSO population projections for 2018 should be available shortly. Given that the last population census in Yemen was conducted in 2004, population projections for 2018 may not be fully accurate. MCLA follows a methodology centred on KI interviews in geographic locations (villages and neighbourhoods) across all districts in Yemen. While the findings will allow for a representative coverage of districts and offers data on the needs of affected populations at the district level, it will not provide the statistically precise findings that a household-level survey would be able to provide. 	
#02 % of the population living in locations with extensive damage to homes is a major shelter issue	<p>Currently, there is no data source available to fully inform this indicator. Though the satellite-based building damage analysis captures information on the number of houses that have been damaged (as well as the scale of the damages) in selected areas of Sana'a, Taizz, Hajjah, and Lahj governorates, the total number of buildings per location remains unassessed.</p> <p>As an alternative, the number of damaged or destroyed houses in each district, as categorized on a scale from zero to six, can be determined from the Delphi analysis.</p>	<p>Limited statistical precision Delphi methodology should only be used as a last-resort option, as the accuracy of the findings it provides cannot be verified - as opposed to direct assessment techniques.</p>	<p>Alternative to the indicator #02 Relying on the MCLA 2018, the following indicators could be used to inform the percentage of households living in precarious conditions:</p> <p>Percentage of households who:</p> <ul style="list-style-type: none"> don't have a shelter (open air or no structure present) are living in a spontaneous settlement (a set of tents or other type of dwellings created by households themselves) live in makeshift shelter (typically built from waste and temporary materials).

Table 1. HNO 2019 SHELTER/NFI/CCCM Cluster Indicators

Indicator	Sources	Key data source limitations	Action points
#03 Percentage of people in need of shelter assistance	This indicator will be informed by the MCLA 2018. The question related to this indicator in the MCLA questionnaire specifically enquires about the percentage of males and the percentage of females in need of shelter assistance. The demographics data collected during the assessment will then be used to compute the percentage of people in need of shelter assistance.	<p>Limited statistical precision The MCLA 2018 will not be statistically precise findings as it relies on KI interviews.</p> <p>Single source of information MCLA is, at the time of writing this document, the only large-scale population needs assessment undertaken in Yemen. That is not to say however that it is the only source of information on population needs, as partners might gather data on population needs on their own. Due to the fact that publicly available databases are almost non-existent, it is unclear what type of information on population needs is gathered where and by whom.</p>	While a Cluster Rapid Needs Assessment tool does exist, it is not clear whether this tool corresponds to partners' expectations and is put to good use. As a first step, partners should be consulted on what tool(s), if any, they use to gather information on population needs so as to lay the foundation of the creation of a standardised data collection tool. As a second step, partners should be encouraged to use this standardised tool and to consolidate their data into a common dataset so as to (1) share needs assessment information and avoid assessment fatigue and (2) allow spatial and temporal comparisons to be made.
#04 Percentage of people in need of NFI assistance	This indicator will be informed by the MCLA 2018. As for the indicator above, the question related to population needs in terms of NFIs is disaggregated by gender. The demographics data collected during the assessment will thus be used again to compute the percentage of people in need of shelter assistance.		
#05 Percentage of persons with vulnerabilities/specific needs	This indicator will be informed by the MCLA 2018. The MCLA question related to individuals' vulnerabilities is disaggregated by gender and age range. The same logic as the one applied to calculate indicators # 3 and 4 will be applied to calculate indicator #5.		
#06 % of people who know how to present submit complaints / feedback	This indicator will be informed by the MCLA 2018.		In the medium-term, a mechanism should be set up for partners to systematically report whether they set up formal complaints and feedback mechanisms in their areas of intervention and/or if such mechanisms were already existing in these areas before they start their programs.

Table 1. HNO 2019 SHELTER/NFI/CCCM Cluster Indicators

Indicator	Sources	Key data source limitations	Action points
#07 Percentage of IDP hosting sites under threats of eviction	The percentage of IDP hosting sites under threat of eviction can be calculated from the CCCM IDP Hosting Site Assessment Baseline.	Obsolete data The CCCM IDP Hosting Site Assessment is becoming outdated, and the year-long gap between Round 1 and Round 4 limits the comparability of the data across governorates.	A standardized tool for partners to assess needs during their visits to IDP hosting sites should be developed. Given the lack of GPS points available, P4 codes/UID can be used to identify the hosting sites, and the updated data can be stored in a centralised data-base. Simultaneously, the conduction of household surveys should be promoted so as to provide statistically significant findings. Harmonized assessments and data sharing between partners would avoid the duplication of assessments and mitigate the risk of assessment fatigue.
#08 Percentage of IDP hosting sites in critical needs for assistance	The percentage of IDP hosting sites in critical needs for assistance can be calculated from the CCCM IDP Hosting Site Assessment Baseline.	Limited statistical precision The CCCM IDP Hosting Site Assessment Baseline follow a methodology centered on KI interviews, which only provides indicative findings.	
#09 Percentage of IDP hosting sites in need of management and coordination support	The percentage of IDP hosting sites in critical needs of management and coordination support can be calculated from the CCCM IDP Hosting Site Assessment Baseline.		

Table 1. HNO 2019 SHELTER/NFI/CCCM Cluster Indicators

Information on the indicators mentioned below could be gathered either through the use of a standardised needs assessment tool or by promoting the systematic inclusion of those indicators into the Cluster partners' own tools.

Vulnerable HHs requiring rental subsidies (to move from emergency shelter to more dignified dwelling)

To compare against program data on “ # of families received cash assistance for rental subsidies.”

HHs in IDP hosting sites requiring shelter upgrades

To compare against program data on “ # of families benefited from the upgrade of their shelter.”

HHs requiring basic maintenance of their shelter

To compare against program data on “# of families benefited from the basic maintenance of their shelter.” This could be aligned with the criteria used to assess whether HHs require shelter upgrades.

The CCCM IDP Hosting Site Assessment currently collects information of ongoing issues with finished and unfinished buildings (e.g. broken windows, leaking roof, etc.) which can be used to identify the number of HHs requiring maintenance support.

HHs requiring new transitional shelter

To compare against program data on “# of families received new transitional shelter.” The newly built transitional shelters are designed based on the building norms in the area of implementation and are families in protracted displaced families who are residing in IDPs hosting sites.

HHs requiring rehabilitation of new transitional shelter

To compare against program data on “# of families benefited from the rehabilitation of their transitional shelter.” The rehabil-

itation of the transitional shelters will be required as a result of damages incurred due to flooding or other factors. This indicator could be cross-referenced to the damage assessments counting the number of residential shelters that are damaged or destroyed.

HHs requiring emergency shelter needs & HHs requiring long term shelter needs

Review this indicator against the HNO indicator “HHs living in collective centers and spontaneous sites” in order to assess emergency/long term shelter need in relation to shelter type that HHs currently occupy.

Harmonizing needs/assessment indicators with program/activity indicators can support the cluster's gap analysis between needs and response. In order to do this, the Cluster should clarify criteria for 'emergency' and 'long term' shelter needs.

Emergency needs: review data on the proportion of each population group living in different shelter types; highlight any increase in the % of population group living in emergency shelters over time; review rapid assessments to identify IDP movements and resulting emergency shelter needs.

Long-term needs: informed by the population's current shelter types, identify gaps where the Cluster can support families to obtain more sustainable shelter solutions by (i) analyzing the proportion of population group living in different shelter types (e.g. schools, religious buildings, rented accommodation); (ii) if available, review existing data on % of collective centers and spontaneous sites at risk of eviction. This can help draw inferences as to the shelter needs of each population group, specifically for IDPs - and gaps in providing more sustainable shelter conditions.

Priority NFI needs identified, per population group

NFI needs are currently gathered by the CCCM IDP Hosting Site Assessment, but only for IDP populations living in collective centres and spontaneous settlements, not those living in rented accommodation or with a host, or the NFI needs of returnees or host community.

The current data is broken down by IDP per site rather than on a household (HH) level, limiting the ability to evaluate whether there are different levels and types of need for NFI items per population group, including host communities.

IDP intention to stay / return / onward movement

Factors preventing IDP return are currently collected by the CCCM IDP Hosting Site Assessment, but more-in-depth assessment of intentions (including locations where IDPs intend to move to and when) could be useful for predicting the scale and location of future needs.

Shelter and NFIs prices

Although not indicators per se, monitoring the prices of shelter and NFIs would inform the design of the grants set up by the Cluster and allow to harmonize the cash transfer programming across various organizations at the district/governorate level.

4/ Proposed Non-Shelter-NFI-CCCM Specific Data Sources

Other non-shelter-specific data sources could also be useful for understanding the implications of larger economic factors on shelter.

Integrated Phase Classification (IPC)

The IPC studies by WFP, FAO, the government, and humanitarian partners are multi-sectoral analyses for understanding

levels of food insecurity, and how it is affecting poor households, including IDPs and returnees. Food insecurity could impact further displacement, the ability of IDPs to return, the ability of the host community to cope, livelihood options available, etc. The next iteration of the IPC is planned for the last semester of 2018.

Food Security Monitoring Databank

Mobile Vulnerability Analysis and Mapping (MVAM) by WFP collects food security data remotely, providing data on food insecurity across large areas of Yemen. Food insecurity can affect displacement patterns.

Market Functionality

The REACH Inter-Agency Joint Cash Study looked at market functionality to gain an understanding of the experiences of vendors at a district level, and to build a picture of the products which are currently available, from where they are sourced, and how price levels vary between districts and governorates. It also explored the constraints vendors face in conducting their business, and the extent to which they are able to access any financial services.

Conflict tracking

Armed Conflict Location & Event Data (ACLED) is a disaggregated conflict analysis and crisis mapping project that captures the forms, actors, dates and locations of political violence and protest. The latest dataset has been published in September 2018. ACLED data could help identifying the areas in need of urgent priority action on the part of the Shelter/NFI/CCCM Cluster.

Price and market monitoring

REACH, in cooperation with eleven partner organizations, has conducted a monthly Joint Market Monitoring since March 2018. A dataset and a factsheet are published monthly and in-

form prices for eight NFIs (petrol, diesel, bottled water, treated water, soap, sanitary napkins, laundry powder and water trucking). count ratio, mortality rate, population density, etc. Shelter specific items could potentially be included into this initiative.

Conclusions

This Secondary Data Review (SDR) reviews the cluster IM tools capable of effectively informing key program objectives, conforming to essential core indicators relating to the relevant population groups and geographical areas. While the great majority of the Cluster HNO indicators this year should be informed by primary data collection, this review revealed the following critical data sources limitations: gaps in the assessments' geographic coverage, limited statistical precision of the data that is currently being collected and presence of obsolete data. These information gaps have a negative impact on the relevance and accuracy of the HNO indicators that rely on these data, which in turn ultimately feed information into for the Yemen Humanitarian Response Plan and guide the Shelter/NFI/CCCM response. Further, program indicators outlined in the partner reporting guideline could be complemented so as to form a strong basis for informing the gap between needs vs. implementation. REACH has identified several specific issues caused by the cluster's information gap and proposed potential solutions.

A lack of data on specific target population groups

Core issue: The MCLA is the only source of information on the needs of non-displaced population, migrants and refugees, a situation that restricts the essential ability to triangulate measurements and limits the possibility to compare the needs of IDPs to other population groups (non-displaced population, migrants and refugees).

Non-harmonized data collection tools

There is a general dearth of data on population needs due to the relatively low number of publicly available assessments; further, the data gathered does not allow for spatial and tempo-

ral comparisons as data collection tools used by partners are not harmonized.

Recommendation: Developing a standardised population needs assessment tool, available for all partners, would enhance joint-data collection that could help gathering information on a larger number of population groups, while allowing for spatial and temporal comparisons.

A poor evaluation of the Cluster interventions

Core issue: Shelter interventions have so far not been well-evaluated and this could be partly due to the fact that the Cluster partners' planning and indicators guidelines includes primarily basic outcomes/output indicators (as opposed to impact indicators).

Recommendations:

- Adding further Shelter/NFI/CCCM-needs-related indicators into partners' reporting guidelines (refer to Section 3 of this SDR) and promoting the systematic inclusion of some core indicators on population needs into the Cluster partners' own tools, would allow to identify the gap between needs vs implementation.
- As the CCCM IDP Hosting Site Assessment baseline is now considered to be complete, developing an informal settlement standardised monitoring tool would enable partners to record, monitor, and analyse the dynamic needs of beneficiaries and the effectiveness of interventions.

Endnotes

1. OCHA, [Yemen: 2018 Humanitarian Needs Overview](#), December 2017.
2. TFPM, [Multi-Cluster Needs Assessment - Yemen](#), Feb 2017.
3. “Non-host communities” is defined as non-displaced population of a location where there is a low density (less than 8%) of displaced individuals.
4. OCHA, [Yemen: 2018 Humanitarian Needs Overview](#), December 2017.
5. CCCM Cluster, [Yemen: IDP Hosting Site Baseline Assessment Site Profiles](#), June - August 2017.
6. All maps are publicly available on REACH Resource Centre, [here](#).
7. Inter-Cluster Dashboard can be accessed here.
8. The last publicly available Periodic Monitoring Report was published in June 2017 and can be accessed [here](#).
9. As of the 26/09/2018.